



## Minutes Annual General Meeting Sleep Health Foundation ABN 91 138 737 854

**Date:** Monday, 26 October 2020  
**Time:** 12:30 – 13:30 ADST  
**Venue:** Online Zoom Meeting

Attendees: Dorothy Bruck, Darren Mansfield, Shantha Rajaratnam, Moira Junge, Andrew Tucker, Michael Rundus, Scott Coussens, Lucy Williams, Justin Mitchell, Jennifer Low, Jennifer Walsh, Alan Young, Peter Eastwood, Robert Adams, Alex Wolkow, Peter Cistulli, Pamela Bird, Rosemary Horne,

### 1. Apologies

Cameron van den Dungan, Elizabeth Hickey, Keith Burgess

### 2. Accept Minutes of previous annual general meeting

Proposed: That the minutes of 18 October 2019 Annual General meeting be accepted.

**Moved: Gemma Paech                      Passed.**

### 3. Chair's Report

Due to technical issues Darren Mansfield delivered the Chair report for Dorothy Bruck. He provided an overview of the Sleep Health Foundation activities for the financial year 2019-20 based on the annual report and including the news that the newly formed **Australian Sleep and Alertness Consortium (ASAC)** has been embedded into the Foundation structure for the next 12 months (with hopes that this will continue into the future). He also welcomed Andrew Tucker as a director into the Foundation – Andrew will be managing the ASAC business. Shantha Rajaratnam gave a brief overview of the new organisation and its aims for the future which are also covered in the annual report.

### 4. Financial Statements and Reports

Michael Rundus presented the financial report highlighting a profit for the year of \$27K and an increase in retained surplus to \$152K. He acknowledged the work of the many volunteers (including board members) who had helped to make this possible.

### 5. Resolutions:

#### Resolution 1

Proposed: 'That the audited financial report of SHF for the year ended 30 June 2020 be accepted'.

Moved: Darren Mansfield                      Passed.

## **Appointment of Auditor**

### Resolution 2

Proposed 'to consider and, if thought fit, pass the following resolution as an ordinary resolution that: Boyd Audit – Nathan Boyd, Auditor Registration #471054, be appointed as Auditor of the Company'.

Moved: Darren Mansfield      Passed.

## **6. Nomination of Board Members**

Darren advised that as there were only two nominations for the two Board positions that become vacant at the AGM, there is no requirement for an election, therefore:

- Moira Junge is reappointed to the board of the Sleep Health Foundation for a further 2 year period.
- Alex Wolkow is appointed to the Board of the Sleep Health Foundation.

He also advised that while Dorothy Bruck was stepping down as the Chair of the Sleep Health Foundation she will remain on the board as the outgoing Chair for a further 2 years and that following an open process of nominations within the Board it was determined that the Chair and Deputy Chair positions will be filled by Shantha Rajaratnam and Darren Mansfield respectively.

Before handing over to the new Chair, Shantha Rajaratnam, Darren acknowledged the work of Dorothy Bruck the outgoing Chair and thanked her for her enormous contribution to the Foundation during her time on the board (since 2009) and in particular her time as Chair over the last 4 years.

Dorothy thanked Darren for his kind words.

Shantha Rajaratnam gave a brief overview of his vision for what he would like to achieve. He acknowledged the role of Dorothy Bruck during her time at the Foundation, adding that he is thrilled that she will be staying on and also that Darren Mansfield will remain the deputy chair ensuring continuity. He went on to express his excitement about the refined mission and vision this year for the Foundation, the opportunities that have come from the Parliamentary Inquiry, having paused this year because of Covid-19 and the government's other priorities, adding we really want to activate our efforts to influence government to implement some of the recommendations from the Parliamentary inquiry. He also talked about the support of volunteers and moving forward finding ways to harness this support to continue to achieve our objectives, particularly bringing in some early career researchers into the Foundations leadership. He also wants to continue to expand our partners to help the Foundation achieve widespread impact, adding that ASAC coming into the Foundation will help to bring broad the group of partners particularly in the road safety and occupational health areas. Continuing to work closely with the ASA and to achieve some our core aims. Looking forward to taking on the role.

Darren Mansfield thanked Lucy Williams who has been the Foundation's Public relations person for the past 9years.

Alan Young commented that the ASA look forward to continuing to work with the Foundation as well as thanking Dorothy Bruck. Dorothy also thanked Lucy for all her work and her strategic advice over the years.

Meeting closed at 13:20